

Date:	March 2025	Review Date:	March 2027
Ratified:			

Aims

This remote learning policy for staff aims to:

- Ensure consistency in the approach to remote learning for pupils who are not in school
- Set out expectations for all members of the school community with regards to remote learning
- Provide appropriate guidelines for data protection

Use of remote learning

All pupils should attend school, in line with our attendance policy.

We will consider providing remote education to pupils in circumstances when in-person attendance is either not possible or contrary to government guidance.

This might include:

- Occasions when we decide that opening our school is either:
 - Not possible to do safely
 - Contradictory to guidance from local or central government
- Occasions when individual pupils, for a limited duration, are unable to physically attend school but are able to continue learning, for example because they have an infectious illness

Roles and responsibilities

Teachers

When providing remote learning, teachers must be available between 9.00 a.m. and 3 p.m.

If they're unable to work for any reason during this time, for example due to sickness or caring for a dependent, they should report this using the normal absence procedure.

When providing remote learning, teachers should:

- Provide pupils with access to remote education as soon as reasonably practicable, though in proportion to the length of absence and disruption to the learning of all learners
- Make reasonable adjustments for pupils with SEND to access remote education, where required, informed by relevant considerations including the support families will require and the types of services that pupils can access remotely

They are also responsible for:

- Setting work as follows:

In the case of whole school closures:

Work provided during periods of remote education should aim to be high quality, meaningful, ambitious, and cover an appropriate range of subjects to enable pupils to keep on track with their education. Where pupils have access to appropriate devices, remote education might include recorded and / or live direct teaching time, as well as time for pupils to complete tasks, reading, and assignments independently, depending on their age and stage of development. Online video lessons do not necessarily need to be

recorded by teaching staff at the school. If preferred, high-quality lessons developed by external providers such as: Oak National Academy, White Rose Maths and Read, Write, Inc. can be provided instead of school led video content.

Foundation Stage:

Nursery

An activity will then be uploaded each day for the children to complete with their parents.

Reception

An activity will be uploaded for Literacy and Maths each day – this may be a practical task or in the form of a worksheet.

KS1:

Each day pupils will be set one English activity, one Maths activity and one other foundation subject activity.

KS2:

Each day pupils will be set one English activity, one Maths activity and one other foundation subject activity.

There may be occasions when teachers choose to put up additional tasks or information for pupils. These tasks are additional so may not be marked on all occasions.

In the case of an extended closure, these plans will be reviewed.

In the case of individuals not attending school but is able to learn:

For pupils in the Foundation Stage, there is an expectation for one activity per day to be set (in addition to a daily phonics activity).

In Key Stage 1 and 2, the expectation is there is one English activity, one Maths and one foundation subject activity per day.

Where pupils are struggling to access remote learning activities, paper copies of work should be provided. Teaching staff will liaise with members of SLT, should this be the case, so hard copies can be passed on to parent/carer.

Senior leaders

Alongside any teaching responsibilities, senior leaders are responsible for:

- Co-ordinating the remote learning approach across the school
- Monitoring the effectiveness of remote learning by regularly checking who is accessing it
- Monitoring the security of remote learning systems, including data protection and safeguarding considerations

Designated safeguarding lead

The DSL is responsible for:

- Co-ordinating the remote learning approach across the school
- Maintaining contact, collating, passing on information and responding to any concerns.
- Overseeing the Family Worker team (Family Workers will be available from 9.00 a.m. – 3.00p.m.) in contacting parents/ carers of those considered vulnerable at regular intervals.

IT staff

IT staff are responsible for:

- Fixing issues with systems used to set and collect work
- Helping staff with any technical issues they're experiencing

- Reviewing the security of remote learning systems and flagging any data protection breaches to the data protection officer

Governing body

The governing board is responsible for:

- Monitoring the school's approach to providing remote learning to ensure education remains as high quality as possible
- Ensuring that staff are certain that remote learning systems are appropriately secure, for both data protection and safeguarding reasons

Safeguarding

The safeguarding policy is available on the school website for parents/ carers to access. These documents are also on CPOMs for staff to access.

Monitoring arrangements

This policy will be reviewed every two years or, as and when changes need to be made in light of any information received from the Local Authority or Government.

Links with other policies

This policy is linked to our:

- Behaviour policy
- Safeguarding policy
- Data protection policy and privacy notices
- Home learning policy
- Acceptable Use Policies